



SAM International Office:

Society for Advancement of Management
6300 Ocean Drive, OCNR 383, Unit #5808
Corpus Christi, Texas 78412-5808 USA
(361) 825-3045 - Fax (361) 825-5609
E-mail: sam@samnational.org
Web site: www.samnational.org

SAM Campus Chapter Performance Program (CCPP)

What is CCPP?

The Campus Chapter Performance Program is a program designed to reward chapters for practicing good management skills. To be eligible to participate, a chapter must have a minimum of 15 paid members.

How Does CCPP Work?

No later than **30 days** prior to the first day of the annual international conference, each chapter can submit an annual report of why the chapter should be considered among the three most outstanding SAM chapters in their division. Postmarks and fax times will determine whether a chapter has met the cutoff deadline. Submissions received after the cutoff date will not be considered. The report should be typed (word-processed), double-spaced on 8 ½ x 11 white paper, and submitted to:

Dr. M. H. Abdelsamad
SAM President & CEO
Texas A&M University-Corpus Christi
College of Business
6300 Ocean Dr., OCNR 383, Unit 5808
Corpus Christi, TX 78412-5808
Phone: 361- 825-3045
Fax: 361- 825-5609
E-mail: sam@samnational.org

With a copy to:
Dr. Sara B. Kiser
SAM VP-Campus Division
Alabama State University
915 S. Jackson Street
Montgomery, AL 36104
Phone: 334-229-5057
E-mail: skiser@alasu.edu

The report itself should not exceed 10 pages. Exhibits and/or appendices can be added to substantiate the year's accomplishments and it should be referenced in the report. **The entire report should not exceed 15 pages.**

Once reports are submitted, the VP-Campus Division will send copies of the reports to the SAM Board Committee. These individuals will review the reports and determine the winners in each category. There are awards for first, second, and third place winners in each category. Awards will be presented at the international conference. The categories are as follows:

- ❑ Large Chapter
- ❑ Medium Chapter
- ❑ Small Chapter

Note: Chapter classification will be determined after reports are submitted.

The reports must include: chapter name, address, phone number, and chapter advisor's name. The Advisor(s) and President of the chapter must sign-off on the annual report, certifying that the information is correct.

The following are some examples of information you can include in your report, but are not limited to them (order does not convey priority):

1. Number of paid members and promptness in sending the dues (SAM office will verify the data)
2. Fundraisers
3. Speakers and topics
4. Frequency of chapter meetings
5. Community projects undertaken and results
6. Chapter newsletters published
7. Helping to organize a new SAM chapter (business or campus)
8. Plans for the rest of the year
9. Number of paid members attending the international conference (will be verified by the international office)
10. Field trips
11. Conferences held
12. Past awards from SAM
13. Chapter financial statements (treasurer's reports, income statement, and balance sheet)

The above information is all that is needed to enter the CCPP and to be eligible for SAM awards. It is recommended that each chapter appoint one individual to keep track of what was accomplished during the academic year within each category. A chapter officer might be assigned this task. Make sure you submit your professional annual report at least 30 days prior to the first day of the annual conference. Best wishes to all chapters this year.

